

GENERAL PURPOSES AND LICENSING COMMITTEE – 16 JANUARY 2009

REVENUE BUDGETS 2009/10

1. INTRODUCTION

- 1.1 The initial draft of General Purposes and Licensing Committee's revenue budget for 2009/10 is set out in this report and the detailed pages are attached as Appendix 1. The Committee is asked to review the budgets, which will be considered by Cabinet on 4 February 2009 and subsequently be submitted to Council on 23 February 2009 for formal approval.

2. BACKGROUND

- 2.1 The proposed budget for 2009/10 has been developed in accordance with the Budget Strategy set out by Cabinet in October 2008.
- 2.2 Where appropriate detailed budgets incorporate the Portfolio Plan items considered by Panels and/or Committees as well as Cabinet in or after November 2008. However, there were no Portfolio Plan items for this Committee's budget.

3. REVENUE BUDGET – ORIGINAL 2009/10

- 3.1 The proposed 2009/10 net revenue expenditure budget is £27,000 (3.9%) higher than the adjusted 2008/09 budget. The main variations are detailed below:

	£'000	Para
Original 2008/09 Budget	664	
Movement between Portfolios/Committees	<u>38</u>	3.2
Adjusted 2008/09 Budget	702	
Inflation	<u>27</u>	3.3
Proposed 2009/10 Budget	<u>729</u>	

- 3.2 **Movement between Portfolios / Committees (£37,500)** – Movements between Portfolios / Committees can occur for a number of reasons. These include for instance:

- a transfer of responsibilities (e.g. transfer of customer services functions from a service responsibility to corporate control)
- changes in allocations of business unit costs (reflecting for instance workload changes from year to year and the continued expansion or contraction of services)
- the need to allocate items reflected in 3.2 to 3.3 above to respective Portfolios or Committees (e.g. costs or savings resulting from corporate Portfolio Plan proposals will have to be allocated to services to reflect their fair share of overheads).

The net amount of £37,500 reflects a change in cost allocation to the Committee from Electoral Services (£18,780) and Legal & Democratic Services (£3,000). In addition, there is a reallocation of corporate costs (£9,260) and other minor movements between Portfolios and Committees.

- 3.3 **Inflation (£27,290)** – Provision has been made as part of the Council’s ‘Financial Strategy’ for the effects of known or projected levels of inflation. The overall increase in the 2009/10 budget relating to General Purposes and Licensing is £27,290 (3.9%). The table below shows the ‘Financial Strategy’ target figures compared to the figures reflected in the budget proposals.

	CABINET STRATEGY		PROPOSED BUDGET 09/10
	£	£	£
Pay Inflation	24,000		26,360
General Price Increases			
- Supplies & Services		2,620	
- Support Services (Corporate)		2,110	
Subtotal General Price Increases	6,000		4,730
Fees and Charges/Grants	-4,000		-3,800
TOTAL	26,000		27,290

- 3.4 All the above variations are reflected in the detailed budget pages. In addition Members may find the following information helpful in respect of significant changes shown within the budget pages:

3.4.1 **Elections**

The higher expenditure and income in the 2007/08 actuals compared to the 2008/09 and 2009/10 budgets, reflect the fact that the District and Parish elections were held during that year. A large proportion of the Supplies & Services budget in this area is used each year to generate a fund to cover the quadrennial election.

3.4.2 **Registration of Electors**

The significant increase in the employee cost allocation for 2009/10 recognises the greater amount of time now being devoted to the preparation of the register (taking account of rolling registration) and the processing of absent votes.

3.4.3 **Public Entertainment Licences/Liquor Licences**

The increased employee costs from 2008/09 reflect the appointment of an Enforcement Officer.

4. **FEES AND CHARGES**

- 4.1 The proposed Fees and Charges for 2009/10 were approved by this Committee in November and subsequently by Cabinet in December. No changes were recommended by either this Committee or by Cabinet and it is expected Council will give final approval to the charges in mid December. A corporate decision was made with regard to the VAT cut to pass on the reduction where fees were agreed net of VAT, however, fees quoted inclusive of VAT would remain the same as it was thought impractical to alter these due to their small value, their large range and their method of collection.

5. **ENVIRONMENTAL IMPLICATIONS**

5.1 There are no environmental implications arising directly from this report.

6. **CRIME AND DISORDER IMPLICATIONS**

6.1 There are no crime and disorder implications arising directly from this report.

7. **EQUALITY AND DIVERSITY IMPLICATIONS**

7.1 There are no equality and diversity implications arising directly from this report.

8. **RECOMMENDATIONS**

8.1 Members are recommended to:-

- i) approve revenue budgets for 2009/10 subject to any comments and proposals to be passed to Cabinet.
- ii) agree any comments to be passed to Cabinet in respect of the detailed budgets.

For Further Information:

Annie Righton
Appletree Court
Lyndhurst
Ext. (023) 8028 5123
Email: annie.righton@nfdc.gov.uk

and/or

Grainne O'Rourke
Appletree Court
Lyndhurst
Ext. (023) 8028 5285
Email: grainne.o'rourke@nfdc.gov.uk

General Purposes & Licensing Committee Revenue Budget

APPENDIX 1

	2007/08 ACTUALS	2008/09 BUDGET	2009/10 BUDGET
	£	£	£
<u>SUMMARY OF NET EXPENDITURE</u>			
Elections	236,232	130,120	134,970
Animal Welfare	7,041	8,040	7,860
Caravan & Camping	46,500	47,360	49,430
Skin Piercing	3,337	3,090	3,240
Gambling Act	3,053	13,950	14,480
Hackney Carriages & Private Hire Licences	-14,772	2,870	7,060
Health & Safety	223,724	228,310	238,350
Miscellaneous Licences	19,305	15,630	16,580
Public Entertainment Licences/Liquor Licences	8,182	58,840	70,970
Registration of Electors	141,406	155,710	185,770
	674,009	663,920	728,710

General Purposes & Licensing Committee Revenue Budget

APPENDIX 1

	2007/08 ACTUALS	2008/09 BUDGET	2009/10 BUDGET
	£	£	£
<u>SUMMARY EXPENDITURE AND INCOME</u>			
Employee Costs	651,313	713,610	765,700
Transport Related Costs	132	0	0
Supplies & Services	298,612	131,180	131,300
Support Services	86,360	80,140	93,320
Capital Financing	1,012	0	0
	1,037,428	924,930	990,320
 Income	 -363,420	 -266,530	 -270,330
	674,009	658,400	719,990
 Capital Charge	 0	 5,520	 8,720
	674,009	663,920	728,710

ANALYSIS OF VARIATION 2009/10 FROM 2008/09 BUDGET

Inflation	27,290
Movement Between Portfolios / Committees	37,500
	64,790

General Purposes & Licensing Committee Revenue Budget

APPENDIX 1

	2007/08 ACTUALS	2008/09 BUDGET	2009/10 BUDGET
	£	£	£
Elections			
Employee Costs	77,843	80,540	83,440
Transport Related Costs	132	0	0
Supplies & Services	224,772	46,770	47,710
Support Services	10,240	9,030	10,180
Capital Financing	1,012	0	0
	313,999	136,340	141,330
Income	-77,767	-6,220	-6,360
	236,232	130,120	134,970
 Animal Welfare			
Employee Costs	16,690	17,280	17,280
Supplies & Services	5,160	3,580	3,650
Support Services	2,200	1,930	2,110
	24,050	22,790	23,040
Income	-17,009	-14,750	-15,180
	7,041	8,040	7,860
 Caravan & Camping			
Employee Costs	41,090	42,570	44,060
Support Services	5,410	4,790	5,370
	46,500	47,360	49,430
 Skin Piercing			
Employee Costs	3,990	4,130	4,270
Support Services	530	460	520
	4,520	4,590	4,790
Income	-1,183	-1,500	-1,550
	3,337	3,090	3,240

General Purposes & Licensing Committee Revenue Budget

APPENDIX 1

	2007/08 ACTUALS	2008/09 BUDGET	2009/10 BUDGET
	£	£	£
Gambling Act			
Employee Costs	9,100	9,430	9,760
Supplies & Services	1,243	3,460	3,530
Support Services	1,200	1,060	1,190
	11,543	13,950	14,480
Income	-8,490	0	0
	3,053	13,950	14,480
Hackney Carriages & Private Hire Licences			
Employee Costs	54,520	61,230	66,380
Supplies & Services	22,503	22,340	22,790
Support Services	7,720	6,870	8,090
	84,743	90,440	97,260
Income	-99,515	-87,570	-90,200
	-14,772	2,870	7,060

General Purposes & Licensing Committee Revenue Budget

APPENDIX 1

	2007/08 ACTUALS	2008/09 BUDGET	2009/10 BUDGET
	£	£	£
Health & Safety			
Employee Costs	198,360	204,310	211,490
Supplies & Services	264	1,130	1,150
Support Services	25,580	22,940	25,780
	<u>224,204</u>	<u>228,380</u>	<u>238,420</u>
Income	-480	-70	-70
	<u>223,724</u>	<u>228,310</u>	<u>238,350</u>
Miscellaneous Licences			
Employee Costs	23,840	24,700	25,570
Supplies & Services	0	50	50
Support Services	3,080	2,770	3,120
	<u>26,920</u>	<u>27,520</u>	<u>28,740</u>
Income	-7,615	-11,890	-12,160
	<u>19,305</u>	<u>15,630</u>	<u>16,580</u>
Public Entertainment Licences/Liquor Licences			
Employee Costs	138,108	171,110	180,490
Supplies & Services	350	10,050	10,250
Support Services	17,870	19,260	22,010
	<u>156,328</u>	<u>200,420</u>	<u>212,750</u>
Income	-148,147	-141,580	-141,780
	<u>8,182</u>	<u>58,840</u>	<u>70,970</u>

General Purposes & Licensing Committee Revenue Budget

APPENDIX 1

	2007/08 ACTUALS	2008/09 BUDGET	2009/10 BUDGET
	£	£	£
Registration of Electors			
Employee Costs	87,772	98,310	122,960
Supplies & Services	44,320	43,800	42,170
Support Services	12,530	11,030	14,950
	144,622	153,140	180,080
 Income	 -3,215	 -2,950	 -3,030
	141,406	150,190	177,050
 Capital Charge	 0	 5,520	 8,720
	141,406	155,710	185,770